### RPL Standard



### SISXFAC001 Maintain equipment for activities

**How to complete this form**

Complete all areas in **blue** on the following pages by providing information on your previous skills and qualifications using the information below as a guide.

**Unit Description:**

This unit describes the performance outcomes, skills and knowledge required to conduct routine maintenance and minor repairs on equipment.

### To gain RPL for this unit of competency the applicant must meet the following benchmarks along with providing evidence that their current level of knowledge and skills is relevant to all performance criteria, knowledge and performance evidence.

**The applicant must provide evidence of the following to gain RPL for this unit:**

* The applicant must provide evidence of undertaking equipment maintenance for a specific sport or activity, or general equipment maintenance as part of sport, fitness or recreation facility operations including;
* Evidence of the ability to complete minor maintenance tasks on equipment over a minimum of five service periods, e.g. cleaning, lubricating, reinflating, checking for damage, restocking or refilling, repairing, calibration, storing etc
* Consistently monitor storage and condition of equipment
* The applicant must demonstrate knowledge of all Performance Criteria, Essential Knowledge and Skills

**Example Evidence:**

### Relevant transcript & certificate

### Evidence of working with the industry through letters from employers outlining job role and duties

### Completion of ACFB e-learning quiz/oral questioning related to work within a fitness practice; If required this will be completed at a later stage

### Evidence documents must include, but are not limited to:

* Copy equipment repair and maintenance resources and processes
* Copy of maintenance records and forms.

### *Unit Evidence Description*



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| **Applicant Name** |  |  |  |



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| **SIS30315** | | Certificate III in Fitness | | | **SISXFAC001 Maintain equipment for activities** | **Office Use only** | |
| **Type of Unit:** Core | | | **Prerequisite:** None | | **Sufficient** | **F.E.R.** |
| **Elements / Performance Criteria** | | | | **EVIDENCE** *(Applicant; Explain in detail how your evidence relates to the required knowledge listed)* | |  |  |
| **1.** **Perform routine equipment maintenance** | | | | | | | |
| 1.1 | Access and interpret maintenance schedules and manufacturer instructions | | |  | |  |  |
| 1.2 | Examine and check equipment according to maintenance schedules | | |  |  |
| 1.3 | Check serviceability of emergency equipment | | |  |  |
| **2.** **Conduct equipment repairs** | | | | | | | |
| 2.1 | Conduct minor repairs to maintain safe and effective use of equipment, within scope of responsibility | | |  | |  |  |
| 2.2 | Report repairs which cannot be carried out to supervisor | | |  |  |
| 2.3 | Tag and isolate faulty equipment | | |  |  |
| 2.4 | Check maintenance equipment in a regular and timely manner | | |  |  |

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| **3. Store equipment to maintain serviceable condition** | | | | |
| 3.1 | Store and handle equipment according to manufacturer instructions |  |  |  |
| 3.2 | Maintain storage facilities in a clean and tidy condition |  |  |
| 3.3 | Maintain access and egress of storage facilities in the case of an emergency |  |  |
| 3.4 | Secure storage facilities |  |  |
| 3.5 | Complete records of routine maintenance and repairs |  |  |

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| **Knowledge Evidence** | **EVIDENCE** *(Applicant; Explain in detail how your evidence relates to the required knowledge listed)* | **Office Use Only** | |
|  | | **Sufficient** | **F.E.R.** |
| Policies and procedures related to routine maintenance tasks:   * Work health and safety/occupational health and safety * Storage of equipment * Maintenance schedules * Record keeping * Reporting channels |  |  |  |
| Equipment repair techniques relevant to the equipment being maintained to enable safe and appropriate equipment repair |  |  |  |
| Factors to consider when checking equipment serviceability to enable equipment to be maintained to a safe standard |  |  |  |
| Manufacturer guidelines and codes of practice for equipment maintenance and repair, where relevant |  |  |  |
| Safety standards for equipment within area of responsibility |  |  |  |

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| **Performance Evidence** | **EVIDENCE***(This evidence will be collected via documents outlined on first page)* | **Office Use Only** | |
|  | | **Sufficient** | **F.E.R.** |
| Safely conduct at least six of the following minor maintenance tasks on equipment within industry realistic timeframes over five service periods: | |  |  |
| * Cleaning * Lubricating * Reinflating * Checking for damage * Restocking or refilling * Repairing * Calibration * Storing | *This evidence will be collected via submission of documentation requested on the first page.* |  |  |
| Consistently monitor storage and condition of the following equipment over five service periods:   * Equipment used within the facility * Participant or client-specific equipment * Emergency equipment * Large items requiring lifting and assembly | *This evidence will be collected via submission of documentation requested on the first page.* |  |  |

**Office Use Only**

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| **RPL Outcome** | | | | |
| **RPL Achieved** | Yes □ | No □ | |
| **Further Evidence Required** | Yes □ | No □ | |
| **Further Evidence *(list of required evidence)*** | | | | |
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| *RPL Assessor Name:* | | | *Date:* | |

