



Establish & Manage a Myotherapy Practice RPL/RCC Information Sheet

Related Units of Competency

- VU21873 Establish and manage a Myotherapy practice

Please Note; *Gaining RPL for Establish and manage a Myotherapy practice only covers the requirements specifically related to this cluster.*

*To gain RPL for the FULL units of competency listed above, you will **also** need to satisfy the requirements for Supervised and Non-Supervised Client Consultations requirements.*

Unit Description:

This unit describes the skills and knowledge required to establish and manage a myotherapy practice. It includes business skills, legal compliance and interacting with the health care system/other health professionals.

To gain RPL for this unit of competency the applicant must meet the following benchmarks along with providing evidence that their current level of knowledge and skills is Relevant to all performance criteria, knowledge and performance evidence.

Instructions

Please read the following requirements and tick the applicable box. If you wish to apply for RPL/RCC for this cluster, you **MUST** complete and provide:

- this document
- the relevant evidence you have stated which **MUST** be included with your RPL application
- the specific units of competency RPL applications

Please note: *An RPL/RCC application will not be reviewed without these completed documents. No exceptions.*

1. Gaining RPL (Tick boxes relevant to your application)

In order to gain RPL for this cluster you **MUST** provide the following evidence:

- Relevant transcript & certificate, or
- Resume of applicant outlining previous and/or current work within a Myotherapy practice/health practice, and,
- Letter from employer stating the applicant's current job role within the Myotherapy practice/health practice

And,

- Current membership to a Massage/Myotherapy professional association along with evidence of current business insurance
- Referral letters to other health care professionals
- Evidence of interacting with other healthcare professionals and networking
- Submission of a business plan that includes:
 - Description of the business, business vision, products and services
 - Implementation plan including measurable performance objectives
 - Operational plan, strategies and procedures for business performance, stock control, expenditure, costs, health and safety, staffing requirements
 - Key stakeholders & pricing options
 - Financial, human and physical resources and management



- Records management systems used, including security measures
 - Legal compliance including; insurances, memberships with professional associations, local council requirements for a Myotherapy business including skin penetration registration, risk assessment
 - Marketing strategies including examples of advertising/marketing products
 - Example of financial systems and reports for the business including, budgets prepared, start-up costs, income and expenditure, profit and loss, GST and BAS statements
- Submission of a business evaluation plan that monitors the performance of a Myotherapy practice on an ongoing basis to maximize business performance including continuous improvement processes.

2. Acknowledgement

Name: _____

Email Address: _____

- I understand that I MUST provide relevant and verifiable evidence to support my claim for RPL/RCC and my application will not be reviewed/approved without this requirement
- I understand I may be required to provide additional information to support my claim for RPL/RCC
- I understand that I may be required to demonstrate my knowledge and skills related to this cluster through the example RPL assessment outlined in this document